

**CITY OF GLENS FALLS INDUSTRIAL DEVELOPMENT AGENCY  
MEETING MINUTES**

The regular meeting of the City of Glens Falls Industrial Development Agency was held on Thursday, February 9, 2017 in the Mayor's Conference Room, 42 Ridge Street, Glens Falls, New York 12801.

Members Present: Todd Feigenbaum; Dan Hall; Lois Robinson; Roy Thomas;

Members Absent: Mayor John Diamond; Judith Calogero; Mary Gooden

Also Present: Edward Bartholomew, COO; Jackie Squadere, Economic Development; Attorney Kara Lais; Michael McCarthy, CFO; Maury Thompson, The Post Star

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Lois Robinson opened the meeting and determined there was a quorum present.

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Lois Robinson stated that the first item on the agenda is to approve the minutes from the January 12, 2017 regular meeting, as presented.

**RESOLUTION NO. 9-2017:**

On the motion of Roy Thomas, seconded by Dan Hall and, all voting affirmatively, the January 12, 2017 regular meeting minutes were approved.

Mrs. Robinson stated that the next item on the agenda is the Report of Committees. CEO Bartholomew stated that the CDC and IDA audits are in and that the Audit and Finance Committee will be reviewing the audits in March.

Mrs. Robinson stated that the next item on the agenda is the CEO Report. CEO Bartholomew deferred his report to the LDC meeting.

The next item on the agenda is the consideration of the payment of bills. The following bills were presented at the meeting for payment:

- i. The Chronicle - \$967.00 (DRI)
- ii. Advokate - \$337.50 (DRI)
- iii. FitzGerald Morris Baker Firth PC - \$64.00
- iv. Goldstar at Ridge Hall - \$287.50 (DRI)
- v. Harris Beach - \$2,765.00 (DRI)
- vi. McCarthy & Conlon - \$520.00
- vii. Samantha's Café - \$170.00 (DRI)
- viii. Whittemore Downen & Ricciardelli - \$3,395.00

**RESOLUTION NO. 10-2017:**

On the motion of Todd Feigenbaum, seconded by Dan Hall and, all voting affirmatively, the payment of the above bills were approved.

Mrs. Robinson indicated that the next item on the agenda is the monthly financial statement. It was noted that the financial statement did not include any items that were out of the ordinary.

**RESOLUTION NO.11-2017:**

On the motion of Todd Feigenbaum, seconded by Roy Thomas and, all voting affirmatively, the monthly financial statement was approved.

The next item on the agenda was the consideration of resolutions.

CEO Bartholomew stated the he was seeking authorization the authorization of the release of a request for qualifications for real estate appraisal services for the purposes of establishing a list of qualified list of appraisers for the IDA to utilize the services of when necessary.

**RESOLUTION NO. 12-2017:**

On the motion of Lois Robinson, seconded by Dan Hall and, all voting affirmatively, the release of a request for qualifications for real estate appraisal services was approved.

The next item on the agenda was the consideration of the annual contract by and between the IDA and the Warren County EDC for 2017.

**RESOLUTION NO. 13-2017:**

On the motion of Todd Feigenbaum, seconded by Dan Hall and, all voting affirmatively, the annual contract by and between the IDA and the Warren County EDC, as presented at this meeting, was approved.

The next item on the agenda was the consideration of a resolution to authorize the release a request for proposals for CPA assistance in connection with the CFA for parking garage funds grant reimbursement.

**RESOLUTION NO. 14-2017:**

On the motion of Todd Feigenbaum, seconded by Dan Hall and, all voting affirmatively, the release a request for proposals for CPA assistance in connection with the CFA for parking garage funds grant reimbursement was approved.

Mrs. Robinson stated that the next meeting of the Industrial Development Agency will be held on March 9, 2017 at 7:30 am at 42 Ridge Street, Mayor's Conference Room, Glens Falls, New York.

There being no further business. Mrs. Robinson called for a motion to adjourn the meeting.

**RESOLUTION NO. 15-2017:**

On the motion of Todd Feigenbaum seconded by Dan Hall, all voting affirmatively, the City of Glens Falls Industrial Development Agency hereby adjourns the February 9, 2017 regular meeting.