

**ANNUAL MEETING**  
**OF THE**  
**GLENS FALLS CIVIC DEVELOPMENT CORPORATION**  
**March 14, 2013**  
**MEETING MINUTES**

The Annual Meeting of the **GLENS FALLS CIVIC DEVELOPMENT CORPORATION** was held at 8:00 A.M. on Thursday, March 14, 2013 in the Mayors' Conference Room, 42 Ridge Street, Glens Falls, NY 12801.

**Directors Present:** Judith Calogero; Daniel Hall; Todd Feigenbaum; Daniel Girard; Roy Thomas and Edward Bartholomew

**Directors Absent:** Lois Robinson, Jack Diamond, Mayor

**Also Present:** Attorney Wayne Judge; Leo Rigby, CPA; Maurey Thompson, The Post Star; Attorney Matt Fuller; Jackie Squadere, Economic Development, Bob Murray.

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Judith Calogero opened the meeting and determined there was a quorum present.

**RESOLUTION NO. 1:**

On the motion of Roy Thomas, seconded by Daniel Girard, all voting affirmatively, it was

RESOLVED THAT, the Corporation hereby approves the minutes of the December 13, 2012 meeting of this Corporation.

Report of Committees:

**Audit:** Not Applicable.

**Nominating:** Presented a slate of officers, administrative, professional and managerial positions and committees and requested that this slate be elected at this meeting.

**Governance:** The policies and procedures of this corporation had been reviewed and approval thereof was recommended for this meeting by the committee.

**RESOLUTION NO. 2:**

On the motion of Roy Thomas, seconded by Daniel Girard, all voting affirmatively, it was

**RESOLVED THAT,** the following individuals be appointed to the positions set opposite their names below to serve until their successors are duly elected:

1. Chairman - Judy Calogero
2. Vice-Chairman - Lois Robinson
3. Secretary - Todd Feigenbaum
4. Treasurer - Lois Robinson
5. Chief Operating Officer - Ed Bartholomew
6. Chief Financial Officer – Leo Rigby
7. Compliance - Ed Bartholomew

**Appointment of Committees and Chair thereof**

1. Nominating: Dan Hall, Chair, Dan Girard, Lois Robinson
2. Audit: Judy Calogero, Chair, Lois Robinson, Todd Feigenbaum
3. Governance: Mayor Diamond, Chair, Roy Thomas, Dan Girard

**RESOLUTION NO. 3:**

On the motion of Todd Feigenbaum, seconded by, Daniel Girard all voting affirmatively, it was

**RESOLVED THAT**, the corporation having reviewed the by-laws and policies and procedures set forth below does hereby affirm and approve them as follows:

1. Resolution adopting Policies, Standards & Procedures requires by New York Public Authorities Accountability Act
2. By-laws
3. Code of Ethics
4. Investment policy
5. Disposition of Property policy
6. Compensation, Reimbursement, and Attendance
7. Procurement
8. Travel policy
9. Defense and Indemnification policy
10. Whistleblower policy
11. Mission Statement & Performance Standards
12. Organizational Chart
13. Acknowledgement of Fiduciary Duties & Responsibilities

**RESOLUTION NO. 4:**

On the motion of Roy Thomas, seconded by, Daniel Girard all voting affirmatively, it was

**RESOLVED THAT**, the Civic Development Corporation hereby adjourns the Annual Meeting at 8:10 a.m.

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Acting Secretary

**GLENS FALLS  
CIVIC DEVELOPMENT CORPORATION  
July 11, 2013  
MEETING MINUTES**

A meeting of the **GLENS FALLS CIVIC DEVELOPMENT CORPORATION** was held at 7:30 A.M. on Thursday, July 11, 2013 in the Mayors' Conference Room, 42 Ridge Street, Glens Falls, NY 12801.

**Directors Present:** Judith Calogero; Jack Diamond, Mayor; Daniel Hall; Todd Feigenbaum; Daniel Girard; Roy Thomas; and Edward Bartholomew

**Directors Absent:** Lois Robinson

**Also Present:** Attorney Wayne Judge; Debra Smith, CPA; Maurey Thompson, *The Post Star*; Attorney Matt Fuller; Attorney Kara Lais, Jackie Squadere, Economic Development. Bob Murray, Bennett Driscoll, Jr.

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Judith Calogero opened the meeting and determined there was a quorum present.

**RESOLUTION NO. 6:**

On the motion of Daniel Girard, seconded by Todd Feigenbaum , all voting affirmatively, it was

**RESOLVED THAT**, the Corporation hereby approves the minutes of the March 14, 2013 meeting of this Corporation.

There was a brief discussion concerning the primary purpose of this corporation to serve as a means of making tax exempt bonding available for civic entities when it could no longer be accomplished through Industrial Development Agencies. Unfortunately the bond market has not been favorable for this kind of financing and that is the reason that not very much activity has taken place in this corporation.

The next regular meeting of the Corporation will be Thursday, September 13, 2013.

**RESOLUTION NO. 7:**

On the motion of Jack Diamond, seconded by Daniel Girard, all voting affirmatively, it was

**RESOLVED THAT**, the Civic Development Corporation hereby adjourns the July 11, 2013 meeting of this corporation at 7:40 a.m.

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Acting Secretary